



26 North Sixth Street  
PO Box 266 • Hilbert, WI 54129

920.853.3241 • Fax 920.853.3515  
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Dated: May 6, 2022

For the record, this meeting has been properly posted and noticed.

NOTICE IS HEREBY GIVEN, that the regular meeting of the Village Board will be held at 7 p.m. Tuesday, May 10, 2022 at the Village Hall located at 26 N. 6<sup>th</sup> St. at which time the following items of business will be discussed and possibly acted on:

Roll Call

Pledge of Allegiance

Citizen Questions and Concerns

Announcements

Annual Open Book Session – June 30, 2022 from 9 a.m. – 7 p.m.  
Annual Board of Review Session – July 18, 2022 beginning at 5:30 p.m.

Minutes of the previous board meetings to be approved

Fire Department Meeting Minutes presented for acceptance and to place on file  
First Responder Meeting Minutes presented for acceptance and to place on file

Treasurer's Report for the Village of Hilbert

Treasurer's Report from Fire Department Account  
Treasurer's Report from Hilbert/Potter First Responders Account

Claims for the Village of Hilbert

Correspondence:

MEG Newsletter  
Boardman & Clark, LLP – Municipal Law Newsletter  
Calumet County Focus on Calumet Newsletters  
Article regarding proposed legislation called "The Healthy Drinking Water Affordability Act" – grants to individuals, non-profit groups and local government in rural communities

Reports:

Report on Labor Hours  
Monthly Report on Building Permits  
Condition of Budgets – All Funds  
Notice of Receipt of the Personal Property Tax Aid – Real Estate  
Notice of Receipt of the Personal Property Tax Aid – TID Districts  
Annual Report for the Water Utility to the Public Service Commission  
Report of the 2022 Expenditure Restraint Budget Worksheet to the Dept. of Revenue

Unfinished Business:

2021 Projects –  
Change Orders  
Payment Requests  
2022 Projects –  
Recycling/Rubbish –  
Monthly report on recycling  
2021 Annual Report Recycling Program Accomplishments and Actual Costs  
Police Protection for the village –  
Monthly Report  
Fire Department –  
Letter from DSPS – 2% Fire Dues Program Audit Report  
TID District(s) –  
Wastewater Treatment Plant –  
Well #4 –  
Update on the Project



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Unfinished Business cont –

Village Meadows Subdivision –

Street Committee meeting minutes presented for acceptance and to be placed on file

Committee recommendation to proceed with finalizing plans and to bid out the installation of curb & gutter and paving of the first phase of Village Meadows, install sidewalks on the north side of Thorn Creek Drive and to approve the initial resolution to exercise the power to special assess for the curb & gutter

Discussion and possible action regarding proceeding with finalizing plans and to bid out the installation of curb & gutter and paving of the first phase of Village Meadows, install sidewalks on the north side of Thorn Creek Drive and to approve the initial resolution to exercise the power to special assess for the curb & gutter

Mail Delivery –

Subdivision Improvements –

Phase II Development –

Change Orders

Payment Requests

Sale of Strip of Land to the Owners of Lot #13 to square the property to the owners west of the lot

Fochs Trails Subdivision –

Former Bel Brands Property –

Update on the project –

Payment Requests

Change Orders

Discussion and possible action regarding potential development project on the former Bel Brands property –

Correspondence from Jim Schmidt regarding update/clarification to his proposed project

Hilbert Housing Authority –

Presentation of updated final costs regarding the sale of the properties

COVID-19 –

Lead Service Lines in the Village –

Discussion and possible action regarding the policy for replacing LSL's and/or sewer laterals

Issues with the rip rap stone on the drainage ditch at the end of Creek St. –

Discussion and possible action regarding proceeding with repairs to the drainage ditch and to obtain temporary working easements to complete the work

Installation of drain tile on Cedar St. as requested by the property owner –

Updated Estimates to complete the project

Discussion and possible action regarding proceeding with the project

Clerk's Office Door Replacement –

Discussion and possible action regarding purchasing a ladder for treatment plant – K. Plate

Discussion and possible action regarding seeking proposals for providing backup services for daily village operations due to a deemed emergency – T. Keuler

Discussion and possible action regarding seeking proposals and contracts for engineering services for projects prior to proceeding with the projects – T. Keuler

2023 Budget –

Discussion and possible action regarding request for additional compensation for the seasonal public works employee – J. Schmidt

Discussion and possible action regarding appointing an Emergency Government Director

New Business:

Application for operator licenses – current year

Applications for licenses for the upcoming licensing year – to be acted upon at the June Regular Board meeting

Classes/Seminars/Schooling for employees –

Discussion and possible action on requests for schooling/training sessions

Reports on schooling/training sessions attended

Park & Recreation Committee –

Committee meeting minutes presented for acceptance and to be placed on file

Discussion and possible action regarding the contract for the high school games at the park

Discussion and possible action regarding installing security cameras in the park due to recent vandalism

Discussion and possible action regarding sharing costs with the Athletic Association for the shared dumpster



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New Business cont –

Police & License Committee –

Committee meeting minutes presented for acceptance and to be placed on file  
Committee recommendation regarding ordinance changes for Golf Carts and ATV/UTV's  
Ordinance 2022-08 Amending Section 4.08 of the Code of Ordinances – Golf Carts  
Ordinance 2022-09 Amending Section 4.09 of the Code of Ordinances – ATV/UTV's

Discussion and possible action regarding ordinance changes for Golf Carts  
Discussion and possible action regarding ordinance changes for ATV/UTV's

Discussion and possible action regarding portable library boxes – K. Plate

Employee Review/Grievance Committee –

Committee meeting minutes presented for acceptance and to be placed on file  
Committee recommendation regarding providing safety clothing for public works employees  
Discussion and possible action regarding providing safety clothing for public works employees

ARPA Funding –

Annual Report for March 2022

Street Committee –

Committee meeting minutes presented for acceptance and to be placed on file  
Committee recommendation regarding addressing drainage issues at 1138 W. Thorn Creek Drive  
Discussion and possible action regarding addressing drainage issues at 1138 W. Thorn Creek Drive

Discussion and possible action regarding adjusting board meeting dates/times to accommodate scheduling conflicts

Village Board Member Informational Report

Village Personnel Information Report

President's Report

NOTICE IS FURTHER GIVEN, that the board will then convene into closed session to discuss the possibility of pursuing to purchase public property and investing of public funds.

Specific exemption – Under S. 19.85(1)(e): Deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

Motion to convene into closed session

Roll Call Vote

NOTICE IS FURTHER GIVEN, that the board will reconvene back into open session.

Discussion and possible action regarding the purchase of public property, investing public funds and other directly related items of business

Adjournment

A handwritten signature in black ink, appearing to read "Dennis DuPrey", written over a large, loopy scribble.

Dennis DuPrey, Administrator Clerk Treasurer